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RESPECT

The ArcOframe Stadium, Ruskin Drive Sports Village, St Helens, WA10 6RP

21st August 2023

TO: ALL PARENTS, CARERS, COACHES, ASSISTANTS

RE: **AUGUST PRE-SEASON UPDATE (2 of 2)**

Hi

Further to our earlier update this week, here is the second and final update this month, which is all about the launch of the new Junior Club Website and the all-important task of getting all of our Players registered with the Club.

NEW WEBSITE (JUNIOR SPECIFIC)

Today sees the launch of our own Junior Club website which you'll find at www.pilkingtonfcjuniors.co.uk

This is not to be confused with the Club's main website at www.pilkingtonfc.co.uk which currently covers topics for the Senior Mens and Ladies teams. At some point in the future, it will probably make sense to bring all of the club teams under one website.

However, this initial launch version has been created primarily to provide all our Parents and Coaches with a quick and easy way to register their children with the Club, and is likely to be the only part of this website that will be accessed and used in the short-term.

Irrespective, the site has been built to give all of our Teams an individual page where, in future, they can post pictures and updates, plus we intend to link each Team's page to the FA Full Time system, which should automatically display fixture information, results and league tables (where applicable) once the season starts.

You will notice that much of the photography being used is from a limited stock of images which show the previous season's teamwear, sponsors, etc. As we get all of our teams decked out in the new Kappa teamwear, then I'll be asking our Coaches to provide up to date team pictures so that we can give the site a refresh with current images, and ensure that our new sponsors get the exposure they deserve.

In the coming weeks, we will also be looking for a small group of volunteers who are familiar with basic website management (Wordpress) to offer their time and input to ensure we keep the site updated throughout the season. Furthermore, if anyone has any ideas on additional content that we could consider bringing to the website, then please feel free to get in touch.

For now though, the main focus is getting you familiar with how to 'Register' your children on the site.....



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REGISTRATION OF PARENTS AND PLAYERS

All of the players who wish to play for Pilkington FC Juniors need to be registered with the Club (by a responsible parent or carer).

The online registration process set out in this update will require one parent from each family to register themselves with the Club and then, in turn, register each of their children who will be playing for the Club this coming season.

Ahead of visiting the website to perform this task, the parent responsible for completing the Registration process will require (and have access to) a current email address, which will become their username for future access to their child's registration details. You will also need your child's FAN account number that was created when you registered your child with the FA's Whole Game System.

The 'How to Register' instructions are contained on the final page of this update.

CLUB CODES OF CONDUCT AND 'RESPECT'

There never seems to be a weekend that passes during the football season, without social media channels reporting incidents of inappropriate behaviour, abusive language and/or shows of aggression around grassroots football pitches.

One of the Club's key responsibilities in providing football activities to our Players and their Families, is doing whatever it can to promote a positive, safe and supportive environment where our children can exercise, make friends, build confidence and enjoy the game.

We are a volunteer-lead organisation where the Committee, the Team Coaches, the Players and all of the Parents and Family Members who cheer-on their children from the sidelines all have a joint responsibility to promote this kind of environment. It's therefore, imperative that anyone that represents or supports the Club conducts themselves in an appropriate manner, particularly when in and around young children and their participation in the Grassroots game.

In the early weeks of the League Season, the Club will be sending out a reminder of the Club's Codes of Conduct and will also provide more details on how anyone who has concerns about behaviour or conduct around our footballing sessions can raise such matters, in confidence, with the Club via it's Welfare Process.

Thank you once again for taking the time to keep updated. All being well, this is the final update before the League Season commences next month, at which point our hopes and wishes are for everyone involved with Pilkington FC Juniors to have fun and enjoy the ride when the Big Kick-Off arrives.



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HOW TO REGISTER:

Visit www.pilkingtonfcjuniors.co.uk

Please do not confuse our Senior Club Website at www.pilkingtonfc.co.uk

Once at the Home page of the Junior Club Website:

- the first step is to register one parent on the Club's records, and this is done by clicking the 'Register' button which is shown in various places throughout the site.
- Once on the 'Register' page, complete the Account Creation form with the parent's own details, ensuring you click to confirm your understanding of the 'Parents Code of Conduct' For those Parents who are also a Junior Team Coach or Coaching Assistant, we ask that you click that button/choice on the Account Creation Form. This option will also require you to familiarise yourself with the Club's Code of Conduct for Coaches and Assistants, too.
- Once you submit this form, you should receive an email from the Club confirming receipt of your application, which will require you to verify your email address
- On verifying your email address, you will then be able to return to the website and 'Log In'
- At the Login screen, using your email address as the username and your chosen password, you will be taken to your 'Account' Screen
- Click the 'Player Registration' button on your Account Screen and this will take you through to a much longer registration form which is about your child.
- Within this registration form, there are questions about your child's health. If you have any concerns over sharing this data, then please contact the Club via your Team Coach to discuss such matters in confidence before you complete the registration process.
- This form also contains several consent/permission agreements which are there to ensure that each parent and player is fully aware of the basis upon which we expect any player, parent and spectator who attend Pilkington FC sessions to conduct themselves
- Once the form is fully completed, then click the 'Register player' button and you should receive confirmation on the website that your child's information has been submitted.
- Further confirmation of that player registration should arrive in the form of another Club email, too
- In addition, when you return to your 'Account' screen, your child's details should appear in abbreviated form
- Repeat this process for each child that is due to play for the Club this coming season
- If any of your details are input slightly wrong or contain typos, there will be an 'Edit' feature in due course – please don't register one child twice if you make slight mistakes on the initial submission
- Prior to the league season starting, the Club will send a further email to each registered Parent, confirming the Club have processed their player registration(s), and will provide further copies of the Clubs' Codes of Conduct to further remind us all on our responsibilities when we bring our players to the Club's Training Sessions and Matchdays.

If you experience any difficulties in completing this process, please get in touch with the Club via your respective Team Coach or email the club direct at club@pilkingtonfcjuniors.co.uk



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